

INGHAM COUNTY
DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING
DOBIE ROAD INGHAM COUNTY MEDICAL CARE

September 25, 2026, at 8:30 a.m.

AGENDA

- I. Public Comment 1 (2-5 Minutes)
- II. Regular Session Meeting Minutes – August 2026
- III. CSA Director's Report – Chad Hannahs
- IV. ESA Director's Report – SuAlyn Holbrook
- V. Financials update – Chad Hannahs/SuAlyn Holbrook
- VI. Recess

Dobie Rd. Facility Update

- I. Public Comment
- II. Service Pillar- Josie Hewitt, CEO/Administrator
 - a. North Unit Updates: The interview with the Owners Rep was completed. The Facilities Director and the Project Manager from Ingham County participated in the interview with Veridus Advisors. This group has experience in healthcare including hospitals, urgent cares, nursing homes and assisted livings. They have partnered with MKM architects who have extensive experience with skilled nursing home and assisted living renovations. The county supports moving forward with the proposal. ****Board to make a motion to approve Veridus Advisors proposal.*
 - b. Transformer Updates: The transformer is scheduled for shipment on 11/24/26.
 - i. Insurance- initial communication from insurance carrier was that our claim involving power outage/transformer would not be covered. Call was set up by facility to further inquire. The adjuster reviewed the claim with her supervisor prior to call and it was decided that the losses should be covered and the facility will be reimbursed for most expenses submitted. In addition, the continued transformer will continue to be reimbursed. The facility will be receiving claim reimbursement of approximately \$120,000. In addition, the transformer claim of \$125K will also be paid.
 - c. Relias Contract Review- This contract is the education platform used for staff annual mandatory trainings. This contract allows us to run reports, upload additional trainings, and individualize the assignments based on the employee's role and training requirements. The contract was reviewed by legal with no concerns; it will run for 2 years and save the facility roughly \$6,700/year. **** Board to make motion to support Relias contract.*
 - d. Possible UAW contract for review and approval or updates will be provided on status of contract negotiations.
- III. People Pillar- Scott House, HR Director & Tina Brindley, CNO
 - a. Recruitment updates and temporary support.

PROPOSED AGENDA

- IV. Financial Pillar- Shirley Masters, CFO
 - a. Review of July financials.
 - b. New Medicaid rate effective Oct 1. The rate came back higher than anticipated and will have a positive impact for 2026.
 - i. We anticipate our bed tax increasing effective Oct 1 due to 2025 Medicaid utilization. We are waiting on communication from the state.
 - c. Wage Pass Through- MDHHS will be paying providers based on prior years Medicaid utilization. The state is due to provide updates during the week of September 21.
 - d. 2027 Budget. We plan on reviewing the draft budget in November and look for approval in December board meeting.
- V. Dobie Road- Outpatient Therapy Clinic- Josie Hewitt, CEO/Administrator
 - a. Annual Program Review and Statical Analysis- Review was initiated in late August with Concept Rehab. Tentatively, results will be reviewed at the October board meeting.
- VI. Strategy- Kristen Campbell, Chief Strategy Officer/Corporate Compliance
 - a. Marketing/Census Updates- continuing with our WILX Aging Untold and our WLNS ongoing commercial spots.
 - b. Upcoming Events: Transportation and Mobility Fair on Oct 2 at East Lansing Senior Center, sponsoring Jack O Lanterns unleashed October 8-Nov 1 at Ingham County Fair Grounds, Daisy Award in November, Voting in Community Room on November 3.
 - 2027- we will be shooting new commercial, focus to be determined.
- VII. Public Comments.
- VIII. Adjourn.