

INGHAM COUNTY  
DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING  
DOBIE ROAD INGHAM COUNTY MEDICAL CARE

**May 22, 2026, at 8:30 a.m.**

**AGENDA**

- I. Public Comment 1 (2-5 Minutes)
- II. Regular Session Meeting Minutes – April 2026
- III. Contracts – NA
- IV. CSA Director’s Report – Chad Hannahs
- V. ESA Director’s Report – Kyle Graham
- VI. Financials update – Chad Hannahs/Kyle Graham
- VII. Recess

**Dobie Rd. Facility Update**

- I. Public Comment
- II. Financial Pillar: Shirley Masters, CFO
  - a. Financial Audit Results Review- begin at 9:30am. Plante Moran and present.  
*\*\*\*Board motion to approve final financial report\*\*\**
  - b. April financial review.
- III. Service Pillar- Josie Hewitt, Executive Director
  - a. North Unit Updates: RFP reviewed with the county and edits/revisions were made to modify the approach as phases. Starting with Phase I: securing owners rep that is Architectural and Engineering, feasibility study, preliminary drawings. This will help establish what can be done in the physical space and budget for the project.  
*Informational updates*
  - b. PACE: Senior VP of PACE reached out prior to the 4/30/26 Board of Directors Meeting to inform us that they will raise the request for Ingham County Medical Care Facility to withdraw from the partnership. The Executive Director from PACE did state the request which will be reflected in the meeting minutes. A closed session followed and the ED provided details regarding the request to withdraw. VOANS stated that they are working on a plan while managing the utilization challenges, meeting the needs of the participants and honoring Brio’s exit commitments.
  - c. ERC Updates: Cover letters have been prepared for the 3 quarters of 941s. The cover letters and 941’s were signed and mailed to the Department of the Treasury on 5/12/26. Copies are in place electronically and on paper. Next steps is to wait for the IRS to respond.
  - d. Resident Council: Will be meeting w/Resident Council to share community news as it presents.
- IV. People Pillar- Scott House, Director of HR
  - a. Nothing to report.
- V. Quality Pillar- Tina Brindley, CNO

- a. Nursing Home Week- Review of the events that the residents and staff enjoyed during the week of May 11.
- VI. Dobie Road- Outpatient Therapy Clinic- Kristen Campbell, CSO
  - a. No new updates.
- VII. Corporate Compliance/Strategy- Kristen Campbell, Chief Strategy Officer-
  - a. Corporate Compliance will be reported in July 2026.
  - b. Advertising: Advertising continues on WILX with Aging Untold; we are seeing great results with many tours stating they have seen our commercial. We will be shooting the new commercial featuring residents and family members in June. We also continue advertising with WLNS and have recently signed an opportunity with Townsquare Media which owns local radio stations 99 WFMK, 100.7 WITL and more. The program is called "industry aces" and is category exclusive meaning we will be the only nursing home/memory care advertising for the next 3 months. The ads are set up interview style, and I recorded on Friday the 15th. The ads will run on WFMK (our demographic) starting May 18th.
  - c. Community Pool Exercise class- 14 enrolled, the largest class.
- VIII. Public Comments.
- IX. Adjourn.