

INGHAM COUNTY  
DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING  
DOBIE ROAD INGHAM COUNTY MEDICAL CARE

February 27, 2026, at 8:30 a.m.

AGENDA

- I. Public Comment 1 (2-5 Minutes)
- II. Regular Session Meeting Minutes – January 2026
- III. Contracts – NA
- IV. CSA Director’s Report – Chad Hannahs
- V. ESA Director’s Report – Kyle Graham
- VI. Financials update – Chad Hannahs/Kyle Graham
- VII. Recess

**Dobie Rd. Facility Agenda Feb. 27, 2026**

- I. Public Comment
- II. Service Pillar- Josie Hewitt, Executive Director
  - a. Closed Session-PACE Updates.
  - b. North Unit Updates:
    - i. Meeting was held with Ingham County’s Deputy Controller, Facilities Director and Purchasing Director to discuss the North renovations project. The county explained the support they could provide in bidding, project management and the overall process of the North project from start to finish. The county was involved in past renovation/construction projects at the facility. **Board to approve.**
- III. People Pillar- Scott House, Director of HR
  - a. Quarterly Associate Training- 1<sup>st</sup> quarter associate training was successful and well received. Training covered the DISC personality profile and discussed observing human behaviors and response, understanding yourself and others and improving teamwork and communication.
- IV. Quality Pillar- Josie Hewitt, Executive Director
  - a. Star Rating/Quality Measure- Star ratings are updated quarterly; next update should be available mid to late April.
  - b. Survey updates- The community completed annual survey beginning of December. We requested a desk review in lieu of an on-site revisit and the licensing manager honored the requested based on the documents submitted and the survey cycle closed on February 12, 2026.
- V. Financial Pillar: Shirley Masters, CFO
  - a. December Financial Review.
  - b. Jan Financial Review.

- c. QAA Assessment tax. Initial tax was nearly double the anticipated due to decreased Medicaid census. With further questioning and submitting additional data the tax was adjusted. Win for the facility.
    - d. Employee Retention Credit. Updates shared regarding the communication with Slotkin's office.
- VI. Dobie Road- Outpatient Therapy Clinic- Kristen Campbell, CSO
  - a. Corporate Compliance will be reported in April 2026.
- VII. Corporate Compliance/Strategy- Kristen Campbell, Chief Strategy Officer-
  - a. Corporate Compliance will be reported in April 2026.
  - b. Census updates. Our census has gotten more steady staying between 130 and 135. Goal is to fill the remainder of open beds with Medicaid LTC residents. Marketing efforts will help keep us top of mind. Category exclusive advertiser on WILX. New advertising for WLNS starts in March as well. LSJ Best of the Best begins in March with the nomination round. We will be a Silver Sponsor this year for the Meridian Senior Center.
- VIII. Public Comments.
- IX. Adjourn.