

INGHAM COUNTY  
DEPARTMENT OF HEALTH & HUMAN SERVICES BOARD MEETING  
DOBIE ROAD INGHAM COUNTY MEDICAL CARE

**September 27, 2024, at 8:30 a.m.**

**AGENDA**

- I. Public Comment 1 (2-5 Minutes)
- II. Regular Session Meeting Minutes – August 2024
- III. Contracts – NA
- IV. Director’s Report – Chad Hannahs
- V. Director’s Report – Sualyn Holbrook
- VI. Financials update – Chad Hannahs/Sualyn Holbrook
- VII. Recess
- Dobie Rd. Facility Update**
- VIII. Public Comment 2 (2-5 Minutes)
- IX. Ingham County Medical Care Facility Updates
  - A. People Pillar
    - i. Outside consultant or partner/internal steering committee for ED hiring process
    - ii. Process for hiring. Job description/posting/interviews/timeline.
    - iii. Leader Evaluation Management Tool and use.
    - iv. Resident Satisfaction and CAN satisfaction utilizing Rounding/computer.
  - B. Growth Pillar
    - i. North wing use, recommendation-Leslie/Josie
  - C. Service
    - i. Partnership with ADP, expand scheduling capabilities.
    - ii. PACE evaluation/recommendation
  - D. Quality
    - i. Star rating, Quality measures, plan-Josie Hewitt
  - E. Finance
    - i. Budget planning-Josie Hewitt
- X. Adopt format to reflect pillars of LEM and move meeting days
- XI. Public Comment 3 (2-5 Minutes)
- XII. Adjourn

**Meeting to be held at:**

Medical Care Facility & Rehabilitation Services of Ingham County  
3860 Dobie Road  
Okemos, MI 48864  
Friday September 27, 2024, at 8:30 a.m.

Meeting Schedule (approximate):

DHHS- 8:30- 9:30am

ICMCF- 9:30- 10:30am

PROPOSED AGENDA